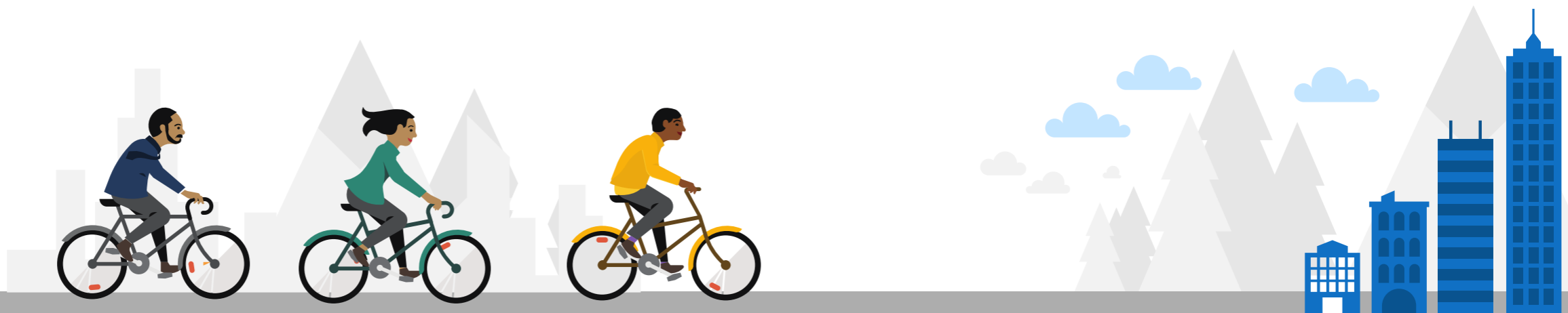


# Intcomex Cloud Platform

Gestión de usuarios



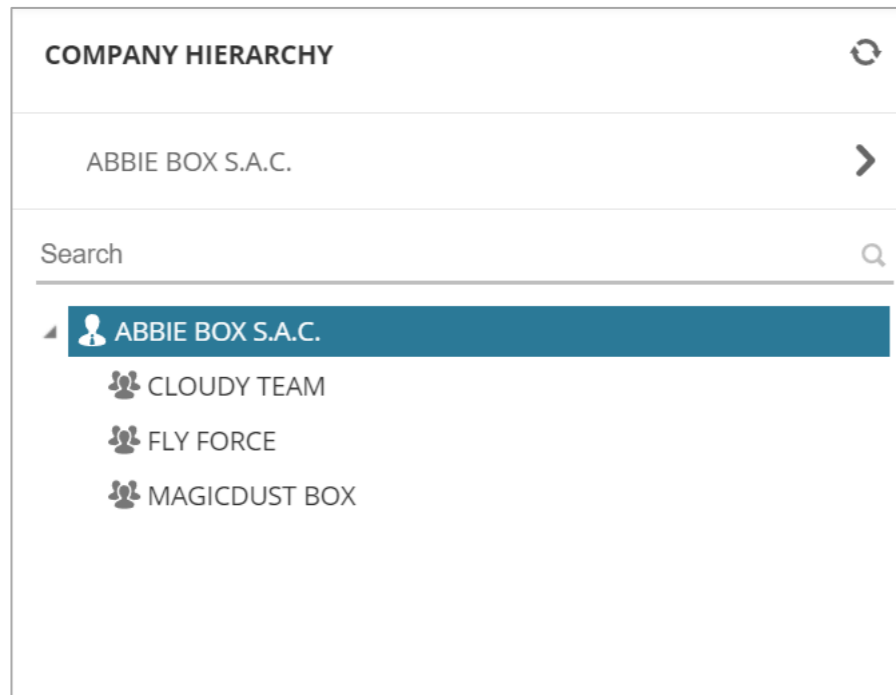
# | Gestión de usuarios



# Gestión de usuarios: Introducción

En el escenario que se requiera que otros miembros de nuestra compañía o del cliente final tengan acceso al portal ICP, podemos proceder a crear usuarios que tendrán diferentes privilegios de acuerdo a los roles asignados. Para ello, es importante tener conocimiento que existen dos tipos de usuarios, los **usuarios revendedor (reseller)** y los **usuarios cliente final (end customer)**. Los usuarios revendedor, propios de nuestra organización, nos permiten gestionar las cuentas de todos los clientes finales, usuarios y servicios aprovisionados. Por otro lado, los usuarios cliente final son creados únicamente en la compañía del cliente final y solo podrán visualizar los servicios aprovisionados debajo de esta.

*Vista Usuario Revendedor*



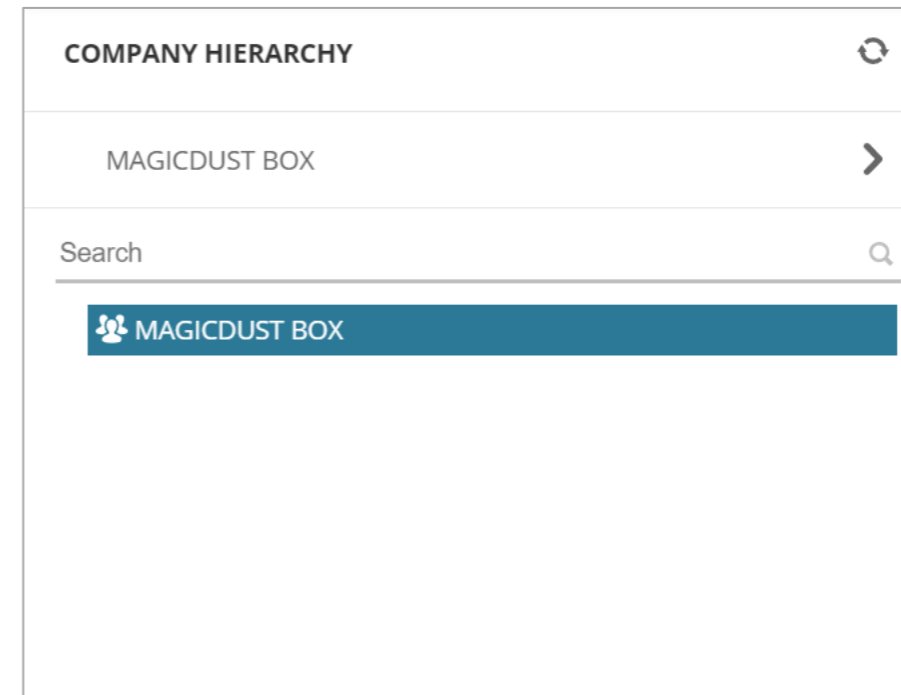
COMPANY HIERARCHY

ABBIE BOX S.A.C.

Search

- ABBIE BOX S.A.C.
- CLOUDY TEAM
- FLY FORCE
- MAGICDUST BOX

*Vista Usuario Cliente Final*



COMPANY HIERARCHY

MAGICDUST BOX

Search

- MAGICDUST BOX

# Gestión de usuarios: Requerimientos

Para crear un nuevo usuario revendedor necesitamos tener habilitado el rol **Reseller Admin (Advanced)** o el rol **Reseller Admin (Limited)**. Mientras que para crear nuevos usuarios cliente final necesitamos tener habilitado el rol **Reseller Admin (Advanced)** o el rol **Reseller Admin (Limited)** o el rol **Customer Admin (Advanced)**.

*Usuario Revendedor*

ABBIE BOX S.A.C. > arturo.bejarano@abbiebox.com (277882)

arturo.bejarano@abbiebox.com

USER INFO    ADDITIONAL INFORMATION    AVAILABLE

### Multi-Factor Authentication

#### User roles

Need to create a role? [Go to company security](#)

<input type="checkbox"/> OFF	Customer Admin (Advanced)
<input type="checkbox"/> OFF	Customer Admin (Modify)
<input type="checkbox"/> OFF	Customer Admin (Read-only)
<input type="checkbox"/> OFF	Billing (Read Only)
<input checked="" type="checkbox"/> ON	Reseller Admin (Advanced)
<input type="checkbox"/> OFF	Reseller Admin (Limited)
<input type="checkbox"/> OFF	Reseller Admin (Sales)

*Usuario Revendedor*

ABBIE BOX S.A.C. > arturo.bejarano@abbiebox.com (277882)

arturo.bejarano@abbiebox.com

USER INFO    ADDITIONAL INFORMATION    AVAILABLE

### Multi-Factor Authentication

#### User roles

Need to create a role? [Go to company security](#)

<input type="checkbox"/> OFF	Customer Admin (Advanced)
<input type="checkbox"/> OFF	Customer Admin (Modify)
<input type="checkbox"/> OFF	Customer Admin (Read-only)
<input type="checkbox"/> OFF	Billing (Read Only)
<input type="checkbox"/> OFF	Reseller Admin (Advanced)
<input checked="" type="checkbox"/> ON	Reseller Admin (Limited)
<input type="checkbox"/> OFF	Reseller Admin (Sales)

*Usuario Cliente Final*

MAGICDUST BOX > arturo.bejarano@magicdustbox.com (2855)

arturo.bejarano@magicdustbox.com

USER INFO    ADDITIONAL INFORMATION    AVAILABLE

### Multi-Factor Authentication

Primary authentication method: **None**

[+ Add method](#)

No methods added

### User roles

Need to create a role? [Go to company security](#)

<input checked="" type="checkbox"/> ON	Customer Admin (Advanced)
<input type="checkbox"/> OFF	Customer Admin (Modify)
<input type="checkbox"/> OFF	Customer Admin (Read-only)

# Gestión de usuarios: Creación usuario revendedor

Para crear un usuario revendedor, hacemos clic sobre el nombre comercial de nuestra compañía. Luego, hacemos clic sobre la opción **+NEW** ubicada en la parte inferior izquierda de nuestra pantalla.

The screenshot displays the Intcomex Cloud user management interface. The top navigation bar includes the Intcomex Cloud logo, a search bar, and user profile options. The left sidebar shows a 'COMPANY HIERARCHY' with 'ABBIE BOX S.A.C.' selected. The main content area displays the details for 'ABBIE BOX S.A.C.', including company details, contact details, account information, and payment details. A '+ NEW' button is highlighted in the bottom left corner.

**COMPANY HIERARCHY**

- ABBIE BOX S.A.C.

**ABBIE BOX S.A.C.**

OVERVIEW | SUPPORT | AVAILABLE SERVICES | BILLING | SECURITY | AUDIT LOG

**COMPANY DETAILS**

Company name	ABBIE BOX S.A.C.
Domain	abbiebox.com
Numeric ID	734772
VAT ID	EMPTY
Parent numeric ID	700017
MPN ID	6395965
Invoice split by customer	false

**CONTACT DETAILS**

Address	Ca. Los Negocios 448
City	Surquillo
Country	Peru
Zip code	15494
Email	arturo.bejarano@abbiebox.com
Contact phone	+51 924950856
Contact person	Arturo Bejarano
Technical contact	
Technical contact email	

**ACCOUNT INFORMATION**

Language	Spanish
Marketplaces	Marketplace 1 (8)

**PAYMENT DETAILS**

**+ NEW**

NEW SERVICE | EXPORT | CREDENTIALS TO ALL USERS

Self Help

15

# Gestión de usuarios: Creación usuario revendedor

Hacemos clic en la opción **Create user** o **Crear Usuario**.

The screenshot displays the Intcomex Cloud user management interface. On the left, a 'COMPANY HIERARCHY' sidebar shows 'ABBIE BOX S.A.C.' selected. Below it, a search bar and a list of sub-entities are visible. A '+ NEW' button is present, and a dropdown menu is open, highlighting the 'Create user' option. The main area shows the 'ABBIE BOX S.A.C.' profile with tabs for OVERVIEW, SUPPORT, AVAILABLE SERVICES, BILLING, SECURITY, and AUDIT LOG. The 'COMPANY DETAILS' and 'CONTACT DETAILS' sections are expanded, showing various fields and their values. A 'Self Help' button is on the right, and a notification icon with the number 15 is in the bottom right corner.

**COMPANY HIERARCHY**

- ABBIE BOX S.A.C.
- SEARCH
- ABBIE BOX S.A.C.
- CLOUDY TEAM
- FLY FORCE
- MAGICDUST BOX

**+ NEW**

- Order service
- Create user**
- Import accounts
- Create department
- Create company

**ABBIE BOX S.A.C.**

OVERVIEW | SUPPORT | AVAILABLE SERVICES | BILLING | SECURITY | AUDIT LOG

**COMPANY DETAILS**

Company name	ABBIE BOX S.A.C.
Domain	abbiebox.com
Numeric ID	734772
VAT ID	EMPTY
Parent numeric ID	700017
MPN ID	6395965
Invoice split by customer	false

**CONTACT DETAILS**

Address	Ca. Los Negocios 448
City	Surquillo
Country	Peru
Zip code	15494
Email	arturo.bejarano@abbiebox.com
Contact phone	+51 924950856
Contact person	Arturo Bejarano

Self Help

15

<https://marketplacepe.intcomexcloud.com/#>

# Gestión de usuarios: Creación usuario revendedor

En la sección **Select parent**, hacemos clic nuevamente en el nombre comercial de nuestra compañía (si es que no está seleccionado). Luego, hacemos clic en el botón Next o Siguiente.

The screenshot displays the Intcomex Cloud user creation interface. The main window is titled "Select parent" and is divided into four tabs: "Select parent", "Personal details", "Contact details", and "Billing details". The "Select parent" tab is active, showing a search bar and a list of customers under the heading "CUSTOMERS". The list includes "ABBIE BOX S.A.C.", "CLOUDY TEAM", "FLY FORCE", and "MAGICDUST BOX". The "ABBIE BOX S.A.C." entry is highlighted. To the right of the list, there is a "SELECT DEPARTMENT" section with the message "Account has no sub accounts of type department". At the bottom right of the window, there is a "Next" button with a right-pointing arrow. The background shows a sidebar with a "COMPANY HIERARCHY" section, a search bar, and a "NEW" button. The sidebar also contains a list of actions: "Order service", "Create user", "Import accounts", "Create department", and "Create company". A "Self Help" button is visible on the right side of the interface.

# Gestión de usuarios: Creación usuario revendedor

En la pestaña **Personal Details**, completamos los campos solicitados con la información del usuario revendedor a crear. En los campos **First name** y **Last name** ingresamos el nombre y apellido del usuario respectivamente. Luego, en el campo **Email** escribimos el correo electrónico del usuario. En tanto el campo **Username**, debe ser completado con el alias que tendrá el usuario y con el que se ingresará posteriormente al portal ICP. Usualmente, el alias suele ser mismo que el correo electrónico pero puede variar si así se deseara. Luego, hacemos clic en el botón Next o Siguiente.

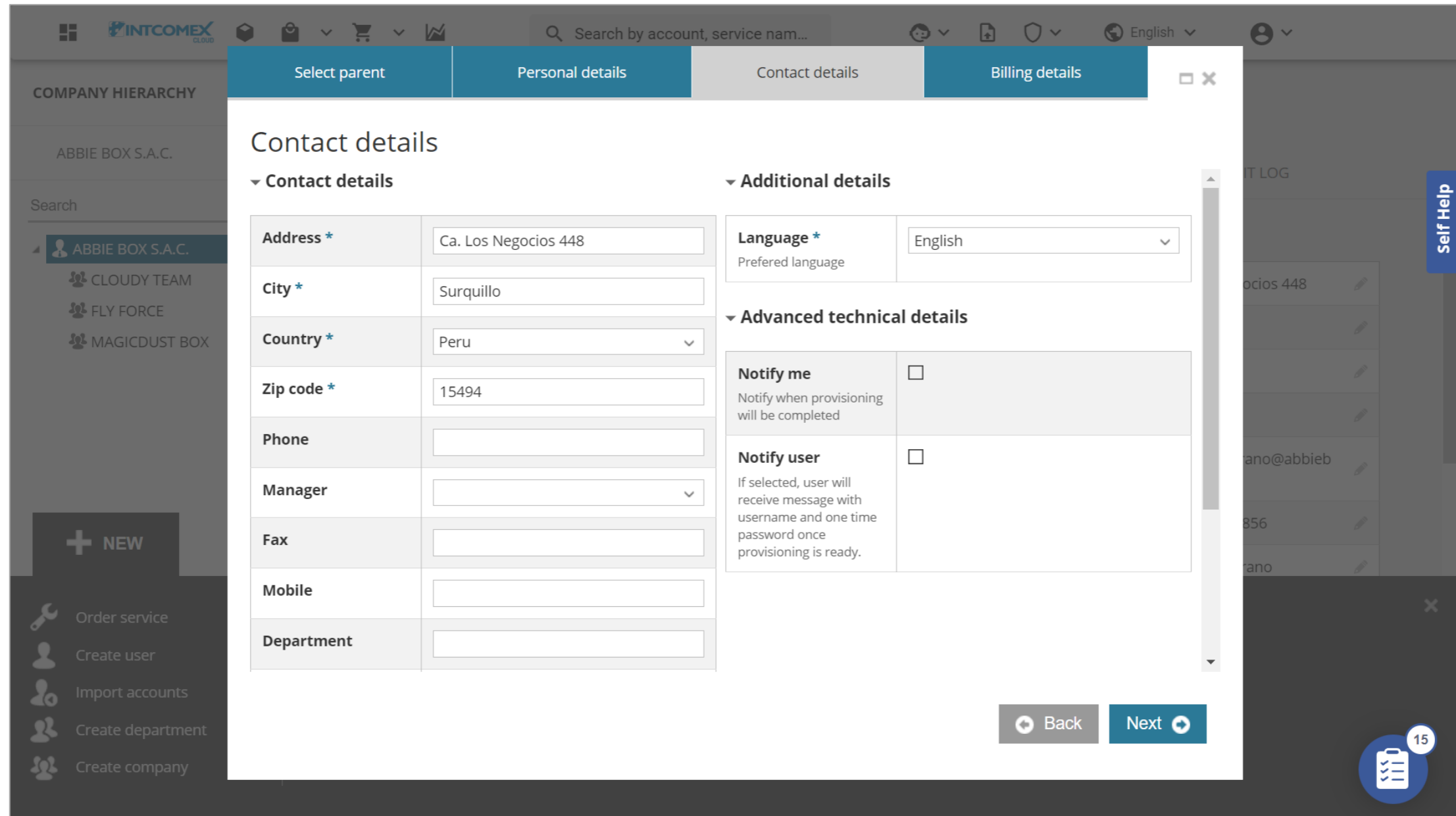
The screenshot shows the 'Personal details' form in the Intcomex Cloud user management interface. The form is divided into two sections: 'Details' and 'Login information'. The 'Details' section includes fields for 'First name \*' (Andre), 'Last name \*' (Bejarano), and 'Email \*' (andre.bejarano@abbiebox.com). The 'Login information' section includes fields for 'Username \*' (andre.bejarano @ abbiebox.com), 'ActiveDirectory password expiry \*' (Never), and 'IsEnabled' (checked). The form is part of a larger interface with a sidebar on the left and a top navigation bar. The sidebar includes a search bar and a list of company hierarchies: 'ABBIE BOX S.A.C.', 'CLOUDY TEAM', 'FLY FORCE', and 'MAGICDUST BOX'. The top navigation bar includes a search bar and a language dropdown set to 'English'. The form has a 'Back' button and a 'Next' button at the bottom right. A 'Self Help' button is visible on the right side of the interface.

Personal details	
<b>Details</b>	
First name *	Andre
Last name *	Bejarano
Email *	andre.bejarano@abbiebox.com
<b>Login information</b>	
Username *	andre.bejarano @ abbiebox.com
ActiveDirectory password expiry *	Never
IsEnabled	<input checked="" type="checkbox"/>



# Gestión de usuarios: Creación usuario revendedor

En la pestaña **Contact Details**, actualizamos información adicional del usuario en caso fuese necesario. Luego, hacemos clic en el botón Next o Siguiente.



The screenshot displays the 'Contact details' tab of a user creation form. The form is divided into three main sections: 'Contact details', 'Additional details', and 'Advanced technical details'. The 'Contact details' section includes fields for Address, City, Country, Zip code, Phone, Manager, Fax, Mobile, and Department. The 'Additional details' section includes a Language dropdown menu. The 'Advanced technical details' section includes checkboxes for 'Notify me' and 'Notify user'. The form is set against a background of a user management interface with a sidebar and a top navigation bar.

Contact details	
Address *	Ca. Los Negocios 448
City *	Surquillo
Country *	Peru
Zip code *	15494
Phone	
Manager	
Fax	
Mobile	
Department	

Additional details	
Language *	English

Advanced technical details	
Notify me	<input type="checkbox"/>
Notify user	<input type="checkbox"/>

Buttons: Back, Next

# Gestión de usuarios: Creación usuario revendedor

En la pestaña **Billing Details**, hacemos clic en el botón Finish o Finalizar para completar el proceso de creación del usuario.

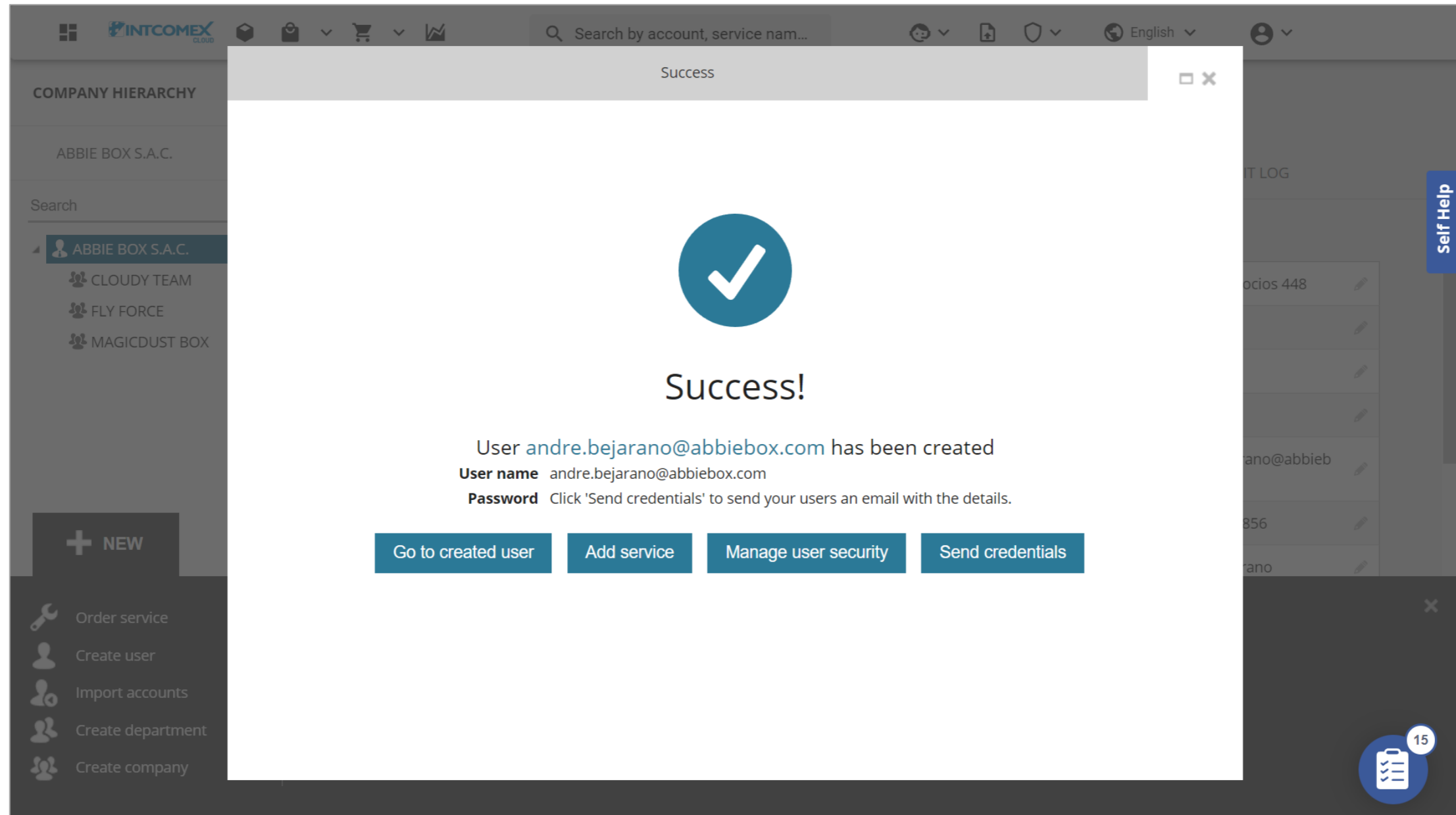
The screenshot shows the 'Billing details' form within the Intcomex Cloud user creation process. The form is displayed in a modal window with tabs for 'Select parent', 'Personal details', 'Contact details', and 'Billing details'. The 'Billing details' tab is active, showing the following fields:

Billing details	
<b>Billing start date *</b> When the billing will start (UTC)	<input type="text" value="2023-04-18 17:54"/>
<b>Contract ID</b> Custom contract ID for an account. Used in Online Bill (XLS)	<input type="text"/>

At the bottom of the form, there are two buttons: 'Back' and 'Finish'. The 'Finish' button is highlighted in blue, indicating it is the next step in the process. The background shows a sidebar with a 'COMPANY HIERARCHY' section listing 'ABBIE BOX S.A.C.', 'CLOUDY TEAM', 'FLY FORCE', and 'MAGICDUST BOX'. A '+ NEW' button is also visible in the sidebar. The top navigation bar includes a search bar and a language dropdown set to 'English'. A 'Self Help' button is located on the right side of the interface.

# Gestión de usuarios: Creación usuario revendedor

Un mensaje de éxito es desplegado junto con el alias (Username) que utilizará el usuario dentro del portal ICP. Luego, hacemos clic en el botón **Send credentials** para enviar las credenciales del usuario al correo asociado. Seguidamente, hacemos clic en el botón **Manage user security** para proceder a asignar los roles respectivos.



The screenshot displays the Intcomex Cloud user management interface. A success message is shown in a white modal window with a blue checkmark icon. The message reads: "Success! User [andre.bejarano@abbiebox.com](#) has been created". Below this, the "User name" is listed as "andre.bejarano@abbiebox.com" and the "Password" instruction is "Click 'Send credentials' to send your users an email with the details." Four buttons are visible at the bottom of the modal: "Go to created user", "Add service", "Manage user security", and "Send credentials". The background interface shows a sidebar with "COMPANY HIERARCHY" including "ABBIE BOX S.A.C.", "CLOUDY TEAM", "FLY FORCE", and "MAGICDUST BOX". A "NEW" button is also present in the sidebar. The top navigation bar includes a search bar and language settings.

# Gestión de usuarios: Creación usuario revendedor

En la pestaña **SECURITY** o **SEGURIDAD**, configuraremos los roles que tendrá el nuevo usuario. Los roles son definidos de acuerdo a las siguientes capacidades:

## Billing (Read Only)

- Módulo Reportes (Básico)
- Lectura de cuentas, usuarios y servicios

## Reseller Admin (Sales)

- Módulo Reportes (Básico)
- Módulo Cotizaciones
- Lectura de cuentas, usuarios y servicios
- Lectura y actualización de precios de servicios

## Reseller Admin (Limited)

- Modificación y lectura de cuentas, usuarios y servicios
- Opción a realizar Impersonate
- Acceso al portal de resellers

## Reseller Admin (Advanced)

- Módulo Reportes (Avanzado)
- Módulo Cotizaciones
- Creación, modificación y lectura de cuentas, usuarios y servicios
- Opción a realizar Impersonate
- Acceso al portal de resellers
- Reseteo de MFA de usuarios
- Reseteo de protección de precios

### **Usuario sin roles**

Si un usuario no tiene algún rol asignado, no podrá ingresar al portal ICP

# Gestión de usuarios: Creación usuario revendedor

Como último paso, asignamos los permisos que tendrá el usuario haciendo clic sobre sobre el rol deseado.

The screenshot displays the Intcomex Cloud user management interface. On the left, a sidebar shows the 'COMPANY STRUCTURE' with a search bar and a list of users under 'ABBIE BOX S.A.C.', including 'andre.bejarano@abbiebox.com'. The main content area shows the user profile for 'andre.bejarano@abbiebox.com' with tabs for 'USER INFO', 'ADDITIONAL INFORMATION', 'AVAILABLE SERVICES', 'NOTIFICATIONS', and 'SECURITY'. The 'SECURITY' tab is active, showing 'Multi-Factor Authentication' and 'User roles'. A table lists various roles with toggle switches:

Role	Status
Customer Admin (Advanced)	ON
Customer Admin (Modify)	OFF
Customer Admin (Read-only)	OFF
Billing (Read Only)	OFF
Reseller Admin (Advanced)	OFF
Reseller Admin (Limited)	OFF
Reseller Admin (Sales)	OFF

At the bottom left, there is a '+ NEW' button, and at the bottom right, a notification icon with the number '15'.

# Gestión de usuarios: Creación usuario cliente final

Para crear un usuario cliente final, hacemos clic sobre el nombre comercial de la compañía en la cual deseamos crear un usuario. Luego, hacemos clic sobre la opción **+NEW** ubicada en la parte inferior izquierda de nuestra pantalla.

The screenshot displays the Intcomex Cloud user management interface. The top navigation bar includes the Intcomex Cloud logo, a search bar, and user profile options. The main content area is divided into a left sidebar and a main panel. The sidebar shows a 'COMPANY STRUCTURE' section with a search bar and a list of companies, including 'MAGICDUST BOX'. The main panel shows the details for 'MAGICDUST BOX' (280413) under the 'ABBIE BOX S.A.C.' organization. The details are organized into three sections: 'COMPANY DETAILS', 'ACCOUNT INFORMATION', and 'CONTACT DETAILS'. The 'COMPANY DETAILS' section includes fields for Company name, Domain, Numeric ID, VAT ID, and Parent numeric ID. The 'ACCOUNT INFORMATION' section includes Language, Sales Manager, Marketplaces, and CreateUserIdService. The 'CONTACT DETAILS' section includes Address, City, Country, Zip code, Email, Contact phone, Contact person, and Technical contact. A '+NEW' button is highlighted in the bottom left corner of the interface.

COMPANY DETAILS	
Company name	MAGICDUST BOX
Domain	magicdustbox.com
Numeric ID	735786
VAT ID	EMPTY
Parent numeric ID	734772

ACCOUNT INFORMATION	
Language	English
Sales Manager	
Marketplaces	ABBIE BOX - Marketplace
CreateUserIdService	false

CONTACT DETAILS	
Address	Ca. Los Negocios 448 - Surquillo
City	Lima10
Country	Peru
Zip code	15494
Email	arturobejarano94@gmail.com
Contact phone	+51 924950856
Contact person	Arturo Bejarano
Technical contact	
Technical Account Manager	
Technical contact	

# Gestión de usuarios: Creación usuario cliente final

Hacemos clic en la opción **Create user** o **Crear Usuario**.

The screenshot displays the Intcomex Cloud user management interface. The main content area shows the details for 'MAGICDUST BOX' under the 'COMPANY STRUCTURE' section. The interface includes a search bar, a navigation menu, and a 'NEW' button. A dropdown menu is open, showing options: 'Order service', 'Create user', 'Import accounts', 'Create department', and 'Create company'. The 'Create user' option is highlighted with a mouse cursor. The main content area displays the following details:

COMPANY DETAILS	
Company name	MAGICDUST BOX
Domain	magicdustbox.com
Numeric ID	735786
VAT ID	EMPTY
Parent numeric ID	734772

CONTACT DETAILS	
Address	Ca. Los Negocios 448 - Surquillo
City	Lima10
Country	Peru
Zip code	15494
Email	arturobejarano94@gmail.com
Contact phone	+51 924950856

ACCOUNT INFORMATION	
Language	English

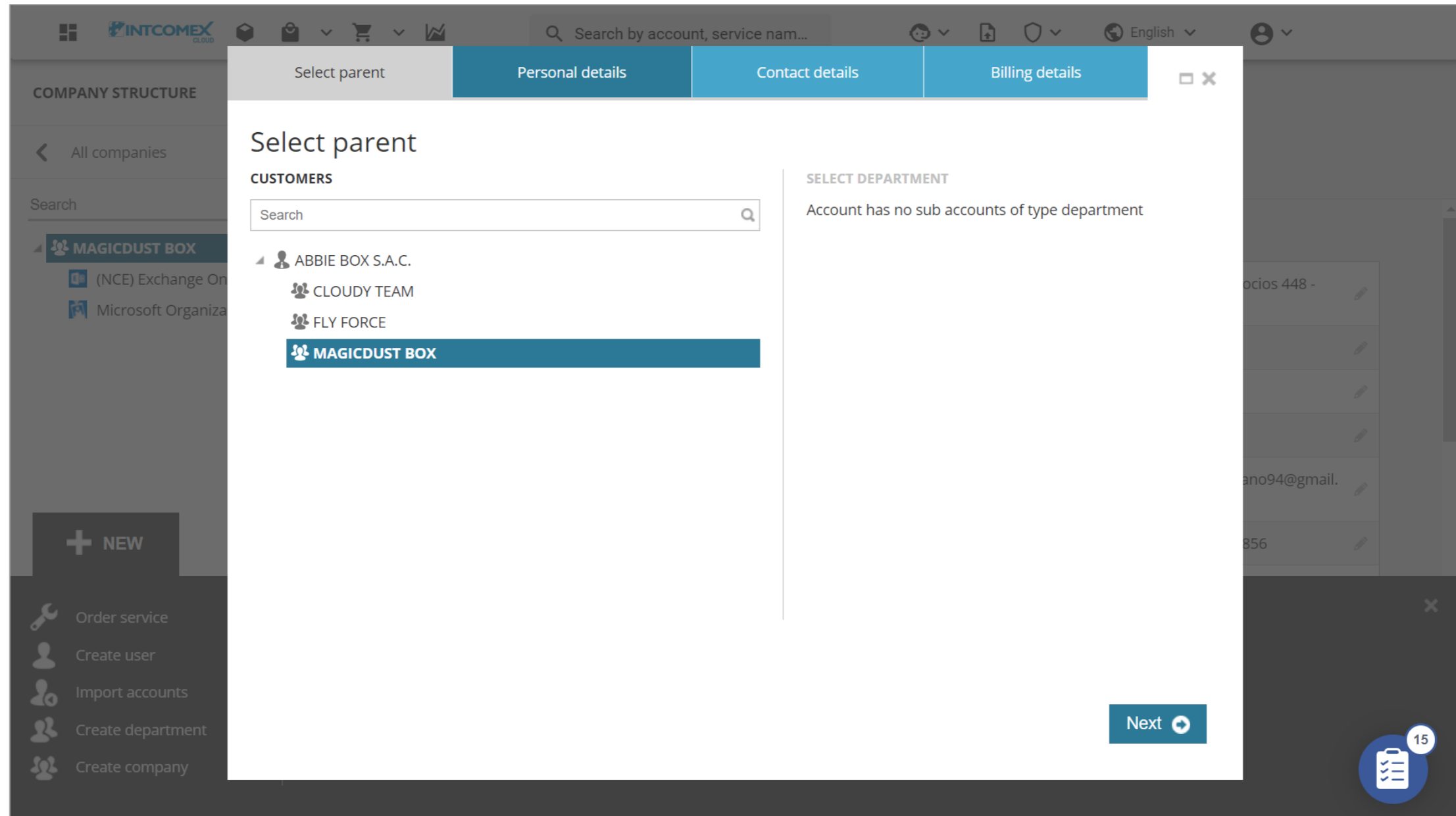
The 'NEW' button dropdown menu contains the following options:

- Order service
- Create user** (highlighted)
- Import accounts
- Create department
- Create company

The URL at the bottom of the page is <https://marketplacepe.intcomexcloud.com/#>.

# Gestión de usuarios: Creación usuario cliente final

En la sección **Select parent**, hacemos clic nuevamente en el nombre comercial de la compañía en la que deseamos crear el usuario (si es que no está seleccionado). Luego, hacemos clic en el botón Next o Siguiente.



The screenshot displays the Intcomex Cloud user creation interface. The main window is titled "Select parent" and is divided into four tabs: "Select parent", "Personal details", "Contact details", and "Billing details". The "Select parent" tab is active, showing a search bar and a list of customers under the heading "CUSTOMERS". The list includes "ABBIE BOX S.A.C.", "CLOUDY TEAM", "FLY FORCE", and "MAGICDUST BOX", with "MAGICDUST BOX" highlighted. To the right, the "SELECT DEPARTMENT" section displays the message "Account has no sub accounts of type department". A "Next" button is visible at the bottom right of the modal. The background shows the "COMPANY STRUCTURE" sidebar with "MAGICDUST BOX" selected, and a bottom navigation bar with options like "Order service", "Create user", "Import accounts", "Create department", and "Create company".



# Gestión de usuarios: Creación usuario cliente final

En la sección **Personal Details**, completamos los campos solicitados con la información del usuario cliente final a crear. En los campos **First name** y **Last name** ingresamos el nombre y apellido del usuario respectivamente. Luego, en el campo **Email** escribimos el correo electrónico del usuario. En tanto el campo **Username**, debe ser completado con el alias que tendrá el usuario y con el que se ingresará posteriormente al portal ICP. Usualmente, el alias suele ser mismo que el correo electrónico pero puede variar si así se deseara. Luego, hacemos clic en el botón Next o Siguiente.

The screenshot shows the 'Personal details' form in the Intcomex Cloud user management interface. The form is divided into two sections: 'Details' and 'Login information'. The 'Details' section contains three input fields: 'First name \*' with the value 'Luca', 'Last name \*' with the value 'Fernandez', and 'Email \*' with the value 'luca.fernandez@magicdustbox.com'. The 'Login information' section contains three fields: 'Username \*' with the value 'luca.fernandez' and a dropdown menu showing '@ magicdustbox.com', 'ActiveDirectory password expiry \*' with the value 'Never', and 'IsEnabled' with a checked checkbox. The form is part of a larger interface with a sidebar on the left and a top navigation bar. The top navigation bar includes a search bar and a language dropdown set to 'English'. The sidebar on the left includes a 'COMPANY STRUCTURE' section with a search bar and a list of companies, including 'MAGICDUST BOX', '(NCE) Exchange On', and 'Microsoft Organiza'. The bottom left of the sidebar has a '+ NEW' button and a list of actions: 'Order service', 'Create user', 'Import accounts', 'Create department', and 'Create company'. The bottom right of the form has 'Back' and 'Next' buttons. A notification icon with the number '15' is visible in the bottom right corner of the interface.

Personal details	
<b>Details</b>	
First name *	Luca
Last name *	Fernandez
Email *	luca.fernandez@magicdustbox.com
<b>Login information</b>	
Username *	luca.fernandez @ magicdustbox.com
ActiveDirectory password expiry *	Never
IsEnabled	<input checked="" type="checkbox"/>

# Gestión de usuarios: Creación usuario cliente final

En la sección **Contact Details**, actualizamos información adicional del usuario en caso fuese necesario. Luego, hacemos clic en el botón Next o Siguiente.

The screenshot shows the 'Contact details' form in the INTCOMEX Cloud user management interface. The form is divided into three main sections: 'Contact details', 'Additional details', and 'Advanced technical details'. The 'Contact details' section includes fields for Address, City, Country, Zip code, Phone, Manager, Fax, Mobile, and Department. The 'Additional details' section includes a Language dropdown menu. The 'Advanced technical details' section includes checkboxes for 'Notify me' and 'Notify user'. The form is set against a background of the INTCOMEX Cloud interface, which includes a search bar, a navigation menu, and a sidebar with a '+ NEW' button and various user management options.

Contact details	
Address *	Ca. Los Negocios 448 - Surquillo
City *	Lima
Country *	Peru
Zip code *	15494
Phone	
Manager	
Fax	
Mobile	
Department	

Additional details	
Language *	English

Advanced technical details	
Notify me	<input type="checkbox"/>
Notify user	<input type="checkbox"/>

Buttons: Back, Next

# Gestión de usuarios: Creación usuario cliente final

En la sección **Billing Details**, hacemos clic en el botón Finish o Finalizar para completar el proceso de creación del usuario.

The screenshot shows a web application interface for 'Billing details'. The main content area is a form with the following fields:

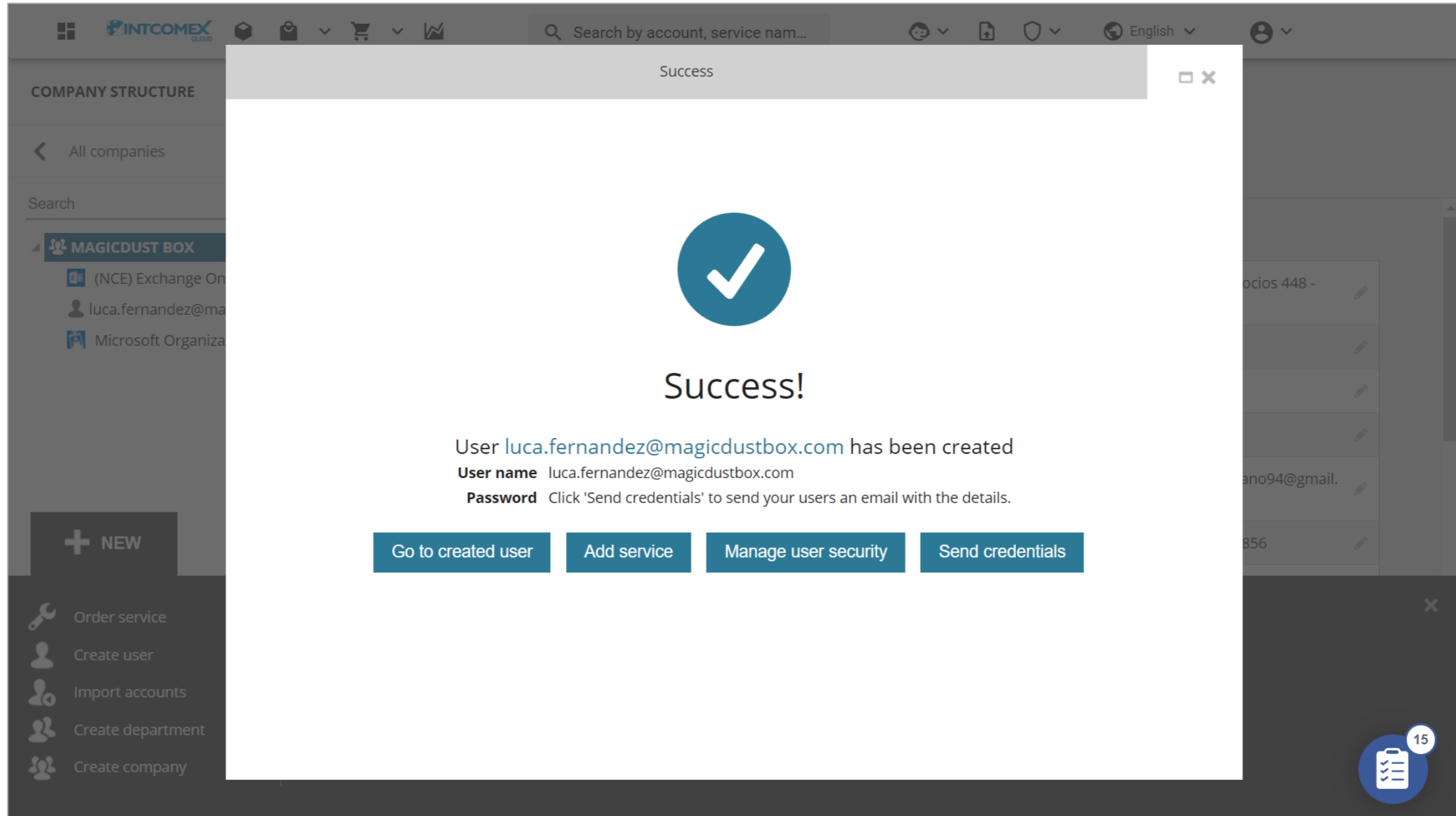
Billing details	
<b>Billing start date *</b> When the billing will start (UTC)	<input type="text" value="2023-04-18 18:33"/>
<b>Contract ID</b> Custom contract ID for an account. Used in Online Bill (XLS)	<input type="text"/>

At the bottom of the form, there are two buttons: **Back** and **Finish**. The **Finish** button is highlighted in blue.

The background shows a sidebar with a search bar and a list of companies under 'MAGICDUST BOX', including '(NCE) Exchange On' and 'Microsoft Organiza'. A '+ NEW' button is visible in the sidebar. The top navigation bar includes 'Select parent', 'Personal details', 'Contact details', and 'Billing details' tabs. The 'Billing details' tab is currently active.

# Gestión de usuarios: Creación usuario cliente final

Un mensaje de éxito es desplegado junto con el alias (Username) que utilizará el usuario dentro del portal ICP. Luego, hacemos clic en el botón **Send credentials** para enviar las credenciales del usuario al correo asociado. Seguidamente, hacemos clic en el botón **Manage user security** para proceder a asignar los roles respectivos.



The screenshot displays the INTCOMEX Cloud user management interface. A modal window titled "Success" is centered on the screen, indicating that a user has been created. The message reads: "User luca.fernandez@magicdustbox.com has been created". Below this, the "User name" is listed as "luca.fernandez@magicdustbox.com" and the "Password" instruction is "Click 'Send credentials' to send your users an email with the details." At the bottom of the modal, there are four buttons: "Go to created user", "Add service", "Manage user security", and "Send credentials". The background interface shows a sidebar with "COMPANY STRUCTURE" and "MAGICDUST BOX" selected, and a main area with a list of users. The top navigation bar includes the INTCOMEX logo, a search bar, and language settings.

# Gestión de usuarios: Creación usuario cliente final

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En el pestaña **SECURITY** o **SEGURIDAD**, configuraremos los roles que tendrá el nuevo usuario. Los roles son definidos de acuerdo a las siguientes capacidades:

## Customer Admin (Read Only)

- Lectura de cuenta, usuarios y servicios

## Customer Admin (Modify)

- Modificación y lectura de cuenta, usuarios y servicios

## Customer Admin (Advanced)

- Creación, modificación y lectura de cuenta, usuarios y servicios

### **Usuario sin roles**

Si un usuario no tiene algún rol asignado, no podrá ingresar al portal ICP



# Gestión de usuarios: Creación usuario cliente final

Como último paso, asignamos los permisos que tendrá el usuario haciendo clic sobre sobre el rol deseado.

The screenshot displays the Intcomex Cloud user management interface. The top navigation bar includes the Intcomex Cloud logo, a search bar, and user profile information. The left sidebar shows the 'COMPANY STRUCTURE' with a search bar and a list of users under 'MAGICDUST BOX', with 'luca.fernandez@magicdustbox.com' selected. The main content area shows the user's profile for 'luca.fernandez@magicdustbox.com' with tabs for 'USER INFO', 'ADDITIONAL INFORMATION', 'AVAILABLE SERVICES', 'NOTIFICATIONS', and 'SECURITY'. The 'SECURITY' tab is active, showing 'Multi-Factor Authentication' and 'User roles'. The 'User roles' section includes a link to 'Go to company security' and a list of roles with toggle switches: 'Customer Admin (Advanced)' (ON), 'Customer Admin (Modify)' (OFF), and 'Customer Admin (Read-only)' (OFF). A '+ NEW' button is visible in the bottom left, and a notification icon with the number '15' is in the bottom right.

