



Manual de Usuario

Actualización del MPN ID



Última actualización: 16 de febrero de 2023
Intcomex Cloud Operations



Manual de Usuario—

Actualización del MPN ID

Procedimiento: Organización

Intcomex Cloud Operations





Actualización del MPN ID - Procedimiento: Organización

Para actualizar el MPN ID de nuestra organización, solo debemos modificar algunos campos en ICP. Como primer paso, hacemos clic sobre el nombre de nuestra organización.

The screenshot shows the Intcomex Cloud user management interface. On the left, a 'COMPANY HIERARCHY' sidebar lists 'ABBIE BOX S.A.C.' and its sub-organizations: 'CLOUDY TEAM', 'ECOSITIO MARKET', 'MAGICDUST BOX', and 'OINSAMED GROUP'. A mouse cursor is hovering over 'ABBIE BOX S.A.C.'. The main content area displays the user profile for 'admin@abbiebox.com' (339678). The profile is divided into several sections: 'NAME', 'CONTACT INFORMATION', and 'LOGIN INFORMATION'. Each section contains a table of user attributes with edit icons.

NAME	
First name	Arturo
Last name	Bejarano
Email	arturo.bejarano@intcomex.com

CONTACT INFORMATION	
Address	Ca. Los Negocios 448
City	Surquillo
Country	Peru
Zip code	15494
Phone	
Manager	
Fax	

LOGIN INFORMATION	
Username	admin@abbiebox.com
Primary identity	Internal
Change password in next login	false
Password expiration date	
Last login	2023-09-08 16:50 (UTC)

At the bottom of the interface, there is a navigation bar with icons for 'NEW SERVICE', 'TERMINATE', 'MOVE', 'CREDENTIALS TO THIS USER', 'RENAME', and 'RESET PASSWORD'. The URL at the bottom left is <https://marketplace.intcomexcloud.com/#/Account/View/277881>.



Actualización del MPN ID - Procedimiento: Organización

Luego, hacemos clic sobre el ícono de lápiz que se visualiza en el campo MPN ID para poder editarlo.

The screenshot displays the Intcomex Cloud management interface for the organization 'ABBIE BOX S.A.C.'. The left sidebar shows the 'COMPANY STRUCTURE' with a search bar and a list of companies, including 'ABBIE BOX S.A.C.' and its associated email addresses and services. The main content area shows the 'ABBIE BOX S.A.C.' profile with tabs for OVERVIEW, SUPPORT, AVAILABLE SERVICES, BILLING, SECURITY, and AUDIT LOG. The 'COMPANY DETAILS' section contains a table of key information:

COMPANY DETAILS	
Company name	ABBIE BOX S.A.C.
Domain	abbiebox.com
Numeric ID	734772
VAT ID	EMPTY
Parent numeric ID	700017
MPN ID	6390061
Invoice split by customer	false

The 'CONTACT DETAILS' section contains a table of contact information:

CONTACT DETAILS	
Address	Ca. Los Negocios 448
City	Surquillo
Country	Peru
Zip code	15494
Email	arturo.bejarano@abbiebox.com
Contact phone	924950856
Contact person	Arturo Bejarano
Technical contact	
Technical contact email	

The 'ACCOUNT INFORMATION' section contains a table of account details:

ACCOUNT INFORMATION	
Language	Spanish
Marketplaces	Marketplace 1 (8) Marketplace Azure Plan (8)

The 'PAYMENT DETAILS' section is partially visible at the bottom. The bottom navigation bar includes a '+ NEW' button and icons for 'NEW SERVICE', 'EXPORT', and 'CREDENTIALS TO ALL USERS'.



Actualización del MPN ID - Procedimiento: Organización

A continuación, digitamos el nuevo MPN ID y, seguidamente, hacemos clic en botón de check azul.

The screenshot shows the Intcomex Cloud management interface for the company ABIE BOX S.A.C. The interface is divided into a left sidebar and a main content area. The sidebar shows a list of companies, with 'ABIE BOX S.A.C.' selected. The main content area displays the company details, including contact information and account information. The 'MPN ID' field is highlighted in yellow, and a blue checkmark button is visible next to the input field, indicating the confirmation step.

COMPANY STRUCTURE

- All companies
- Search
- ABIE BOX S.A.C.
- admin@abbiebox.com
- billing@abbiebox.com
- Marketplace Branding (store.marketplacelatam.cloud)
- Microsoft Organization tenant (abbiebox.onmicrosoft.com)

ABIE BOX S.A.C.

OVERVIEW | SUPPORT | AVAILABLE SERVICES | BILLING | SECURITY | AUDIT LOG

COMPANY DETAILS

Company name	ABIE BOX S.A.C.
Domain	abbiebox.com
Numeric ID	734772
VAT ID	EMPTY
Parent numeric ID	700017
MPN ID	6395965
Invoice split by customer	false

CONTACT DETAILS

Address	Ca. Los Negocios 448
City	Surquillo
Country	Peru
Zip code	15494
Email	arturo.bejarano@abbiebox.com
Contact phone	924950856
Contact person	Arturo Bejarano
Technical contact	
Technical contact email	

ACCOUNT INFORMATION

Language	Spanish
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PAYMENT DETAILS

+ NEW



Actualización del MPN ID - Procedimiento

Finalmente, hacemos clic en el botón **SAVE** o **GUARDAR** para registrar el cambio.

The screenshot displays the Intcomex Cloud interface for the company 'ABBIE BOX S.A.C.'. The interface includes a navigation menu on the left with 'COMPANY STRUCTURE' and 'All companies'. The main content area shows the company profile with the following details:

COMPANY DETAILS	
Company name	ABBIE BOX S.A.C.
Domain	abbiebox.com
Numeric ID	734772
VAT ID	EMPTY
Parent numeric ID	700017
MPN ID	6395965
Invoice split by customer	false

CONTACT DETAILS	
Address	Ca. Los Negocios 448
City	Surquillo
Country	Peru
Zip code	15494
Email	arturo.bejarano@abbiebox.com
Contact phone	924950856
Contact person	Arturo Bejarano
Technical contact	
Technical contact email	

ACCOUNT INFORMATION	
Language	Spanish
Marketplaces	Marketplace 1 (8) Marketplace Azure Plan (8)

PAYMENT DETAILS	
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At the bottom of the interface, there are three buttons: '+ NEW', 'SAVE', and 'CANCEL'. The 'SAVE' button is highlighted with a yellow background and a hand cursor, indicating it is the next step in the process.



Manual de Usuario—

Actualización del MPN ID
Procedimiento: Tenant

Intcomex Cloud Operations





Actualización del MPN ID - Procedimiento: Tenant

En caso deseáramos actualizar el MPN ID de un **tenant ya provisionado**, como primer paso, debemos hacer clic sobre este para acceder a su configuración.

The screenshot displays the Intcomex Cloud management interface. On the left, a sidebar shows the 'COMPANY STRUCTURE' with a search bar and a list of companies. The 'INTERNATIONAL JELLY REST.' company is expanded, showing three services: '(NCE) Exchange Online Kiosk (1)', 'Microsoft 365 Business Standard (1)', and 'Microsoft Organization tenant (ijellyrest.onmicrosoft.com)'. The main area shows the configuration for the selected tenant, with tabs for OVERVIEW, AVAILABLE SERVICES, BILLING, SECURITY, and AUDIT LOG. The OVERVIEW tab is active, displaying two tables: 'COMPANY DETAILS' and 'ACCOUNT INFORMATION'. The 'CONTACT DETAILS' table is also visible on the right.

COMPANY DETAILS	
Company name	INTERNATIONAL JELLY REST.
Domain	ijellyrest.com
Numeric ID	717620
VAT ID	EMPTY
Parent numeric ID	716747

ACCOUNT INFORMATION	
Language	English
Sales Manager	
Marketplaces	ABBIE BOX S.A.C. - Marketplace
CreateUserIdService	false

CONTACT DETAILS	
Address	Av. Los Materiales 433
City	Lima
Country	Peru
Zip code	15494
Email	a.bejarano@ijellyrest.com
Contact phone	924950856
Contact person	Arturo Bejarano
Technical contact	
Technical Account Manager	
Technical contact email	





Actualización del MPN ID - Procedimiento: Tenant

Luego, hacemos clic en el ícono de lápiz que se visualiza en el campo MPN ID para poder editarlo.

The screenshot displays the Intcomex Cloud management interface. The breadcrumb path is: ABBIE BOX S.A.C. > INTERNATIONAL JELLY REST. > Microsoft Organization tenant (205015). The main title is "Microsoft Organization tenant".

The interface is divided into several sections:

- COMPANY STRUCTURE:** A sidebar on the left showing a tree view of companies. Under "INTERNATIONAL JELLY REST.", the "Microsoft Organization tenant (ijellyrest.onmicro)" is selected and highlighted.
- CONFIGURATION:** The active tab, showing a table of configuration items. One item, "GDAPinvitation", is expanded to show details: "GDAP permissions for Cloud Marketplace base functionality have been granted." and "Current approval status is: **Approved by endcustomer.**" with a "Relationship Expires: 2025-05-21 19:01:13".
- INDIRECT RESELLER INFO:** A section containing a yellow-highlighted "Microsoft partner ID" field with an edit icon (pencil) next to it.
- BILLING:** A section with fields for "Billing start date" (2020-03-05 20:06 (UTC)) and "Contract ID".
- CONTACT INFORMATION:** A table on the right side of the configuration page with the following data:

Primary contact first name	Arturo
Primary contact last name	Bejarano
Phone	924950856
Primary Contact Email Address	a.bejarano@ijellyrest.com
Microsoft Tenant Id	c092e3d0-e8dc-41fd-a272-c5a4699946ea
Postal Code	Lima
MCA signing status	Completed Customer Agreement

The bottom navigation bar includes icons for: NEW, NEW SERVICE, TERMINATE, MOVE, ACCEPT MCA, CREATE GDAP INVITATION, and MIGRATE TO NCE.



Actualización del MPN ID - Procedimiento: Tenant

A continuación, digitamos el nuevo MPN ID y, seguidamente, hacemos clic en botón de **check azul**.

The screenshot shows the Intcomex Cloud interface for a Microsoft Organization tenant. The left sidebar displays the company structure for 'INTERNATIONAL JELLY REST.' with three items: '(NCE) Exchange Online Kiosk (1)', 'Microsoft 365 Business Standard (1)', and 'Microsoft Organization tenant (ijellyrest.onmicro)'. The main content area shows the tenant configuration details, including a table of services and a form for the Microsoft partner ID.

CONFIGURATION	LICENSE ANALYTICS	SERVICE INFO	AVAILABLE SERVICES	AUDIT LOG														
GDAPinvitation	187ccda109re&msppid=0&DAP=false#/BillingAccounts/partner-invitation	GDAP permissions for Cloud Marketplace base functionality have been granted. Current approval status is: Approved by endcustomer. Relationship Expires: 2025-05-21 19:01:13	<table border="1"><tr><td>Primary contact first name</td><td>Arturo</td></tr><tr><td>Primary contact last name</td><td>Bejarano</td></tr><tr><td>Phone</td><td>924950856</td></tr><tr><td>Primary Contact Email Address</td><td>a.bejarano@ijellyrest.com</td></tr><tr><td>Microsoft Tenant Id</td><td>c092e3d0-e8dc-41fd-a272-c5a4699946ea</td></tr><tr><td>Postal Code</td><td>Lima</td></tr><tr><td>MCA signing status</td><td>Completed Customer Agreement</td></tr></table>	Primary contact first name	Arturo	Primary contact last name	Bejarano	Phone	924950856	Primary Contact Email Address	a.bejarano@ijellyrest.com	Microsoft Tenant Id	c092e3d0-e8dc-41fd-a272-c5a4699946ea	Postal Code	Lima	MCA signing status	Completed Customer Agreement	
Primary contact first name	Arturo																	
Primary contact last name	Bejarano																	
Phone	924950856																	
Primary Contact Email Address	a.bejarano@ijellyrest.com																	
Microsoft Tenant Id	c092e3d0-e8dc-41fd-a272-c5a4699946ea																	
Postal Code	Lima																	
MCA signing status	Completed Customer Agreement																	

INDIRECT RESELLER INFO

Microsoft partner ID	6395965
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Enter your Microsoft partner ID to associate you with the subscriptions in this order.

BILLING

Billing start date	2020-03-05 20:06 (UTC)
Contract ID	

+ NEW



Actualización del MPN ID - Procedimiento: Tenant

Finalmente, hacemos clic en el botón **SAVE** o **GUARDAR** para registrar el cambio.

The screenshot displays the Intcomex Cloud interface for configuring a Microsoft Organization tenant. The breadcrumb path is: ABBIE BOX S.A.C. > INTERNATIONAL JELLY REST. > Microsoft Organization tenant (205015). The main title is "Microsoft Organization tenant".

The interface is divided into several sections:

- COMPANY STRUCTURE:** A sidebar on the left showing a tree view of companies. Under "INTERNATIONAL JELLY REST.", there are three items: "(NCE) Exchange Online Kiosk (1)", "Microsoft 365 Business Standard (1)", and "Microsoft Organization tenant (ijellyrest.onmicro)", which is currently selected.
- CONFIGURATION:** The active tab, showing a URL: `187ccda1091e&msppid=0&DAP=false#/BillingAccounts/partner-invitation`.
- GDAP Invitation:** A section with the text: "GDAP permissions for Cloud Marketplace base functionality have been granted." and "Current approval status is: **Approved by endcustomer.**" and "Relationship Expires: 2025-05-21 19:01:13".
- INDIRECT RESELLER INFO:** A section containing the "Microsoft partner ID" field with the value "6395965".
- BILLING:** A section containing the "Billing start date" field with the value "2020-03-05 20:06 (UTC)" and an empty "Contract ID" field.
- CONTACT INFORMATION:** A table on the right side of the configuration page.

Field	Value
Primary contact first name	Arturo
Primary contact last name	Bejarano
Phone	924950856
Primary Contact Email Address	a.bejarano@ijellyrest.com
Microsoft Tenant Id	c092e3d0-e8dc-41fd-a272-c5a4699946ea
Postal Code	Lima
MCA signing status	Completed Customer Agreement

At the bottom of the interface, there are three buttons: "+ NEW", "SAVE" (with a floppy disk icon), and "CANCEL" (with an 'X' icon).



Manual de Usuario—

Actualización del MPN ID

Procedimiento: Suscripción NCE

Intcomex Cloud Operations





Actualización del MPN ID - Procedimiento: Suscripción NCE

En caso deseáramos actualizar el MPN ID de una suscripción NCE ya provisionada, como primer paso, debemos hacer clic sobre esta para acceder a su configuración.

The screenshot displays the Intcomex Cloud portal interface. On the left, a sidebar shows the 'COMPANY STRUCTURE' with a search bar and a list of companies. The selected company is 'INTERNATIONAL JELLY REST.', and the selected subscription is '(NCE) Exchange Online Kiosk (1)'. The main content area shows the subscription details for '(NCE) Exchange Online Kiosk' under the account 'ABBIE BOX S.A.C. > INTERNATIONAL JELLY REST. > (NCE) Exchange Online Kiosk (393203)'. A blue banner at the top indicates 'This account has price protection till 2024-04-24 00:00 UTC'. Below this, the subscription name and breadcrumb are shown. Two summary cards display 'Cost' (1.73 \$ Monthly fee, 20.76 \$ Per 12 month(s)) and 'Selling price' (2.00 \$ Monthly fee, 24.00 \$ Per 12 month(s)). Navigation tabs include CONFIGURATION, SERVICE INFO, AVAILABLE SERVICES, and AUDIT LOG. The main content is divided into 'ORDER DETAILS' and 'CANCELATION'. 'ORDER DETAILS' includes fields for Subscription Name, Quantity, Billing Type, Microsoft Tenant Id, MPN ID (Reseller), and OfferId. 'CANCELATION' includes 'About cancellation' and 'Cancel until' (2023-05-01 15:53 (UTC)). A 'LICENSE REDUCTION' section is also visible. At the bottom, a navigation bar contains icons for NEW SERVICE, TERMINATE, RESET PRICE PROTECTION, MOVE, CHANGE STATUS, and UPGRADE.

Cost	1.73 \$ Monthly fee
20.76 \$	Per 12 month(s)

Selling price	2.00 \$ Monthly fee
24.00 \$	Per 12 month(s)

Subscription Name	(NCE) Exchange Online Kiosk
Quantity	1
Billing Type	Monthly (with 1-year commitment) - P1Y
Microsoft Tenant Id	c092e3d0-e8dc-41fd-a272-c5a4699946ea
MPN ID (Reseller)	
OfferId	CFQ7TTC0LH0L:0001:Comercial

About cancellation	Subscription cancellation is only allowed within 7 days from purchase moment or subscription renewal.
Cancel until	2023-05-01 15:53 (UTC)

About license reduction	License reduction is only allowed within 7 days of purchasing new licenses on the subscription. View the total quantity currently eligible for reduction and the specific cancellation window below.
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Actualización del MPN ID - Procedimiento: Suscripción NCE

Luego, hacemos clic en el ícono de lápiz que se visualiza en el campo MPN ID para poder editarlo.

The screenshot displays the Microsoft 365 Admin Center interface. The top navigation bar includes the Intcomex logo, a search bar, and user profile information. The left sidebar shows the 'COMPANY STRUCTURE' with a search filter for 'INTERNATIONAL JELLY REST.' and a list of subscriptions, including '(NCE) Exchange Online Kiosk (1)'. The main content area shows the details for this subscription, including a price protection notice, breadcrumb navigation, and a table of costs and selling prices. Below this, there are tabs for 'CONFIGURATION', 'SERVICE INFO', 'AVAILABLE SERVICES', and 'AUDIT LOG'. The 'ORDER DETAILS' section is expanded, showing fields for Subscription Name, Quantity, Billing Type, Microsoft Tenant Id, MPN ID (Reseller), and OfferId. The 'MPN ID (Reseller)' field is highlighted in yellow and has a pencil icon next to it. To the right, the 'CANCELLATION' and 'LICENSE REDUCTION' sections provide additional information about cancellation policies and license reduction rules. At the bottom, there is a navigation bar with icons for 'NEW SERVICE', 'TERMINATE', 'RESET PRICE PROTECTION', 'MOVE', 'CHANGE STATUS', and 'UPGRADE'.

Cost	1.73 \$ Monthly fee	Selling price	2.00 \$ Monthly fee
20.76 \$	Per 12 month(s)	24.00 \$	Per 12 month(s)

Subscription Name	(NCE) Exchange Online Kiosk
Quantity	1
Billing Type	Monthly (with 1-year commitment) - P1Y
Microsoft Tenant Id	c092e3d0-e8dc-41fd-a272-c5a4699946ea
MPN ID (Reseller)	
OfferId	CFQ7TTC0LH0L:0001:Commercial

About cancellation	Subscription cancellation is only allowed within 7 days from purchase moment or subscription renewal.
Cancel until	2023-05-01 15:53 (UTC)

About license reduction	License reduction is only allowed within 7 days of purchasing new licenses on the subscription. View the total quantity currently eligible for reduction and the specific cancellation
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Actualización del MPN ID - Procedimiento: Suscripción NCE

A continuación, digitamos el nuevo MPN ID y, seguidamente, hacemos clic en botón de check azul.

The screenshot displays the Microsoft 365 Admin Center interface for the account 'ABBIE BOX S.A.C. > INTERNATIONAL JELLY REST. > (NCE) Exchange Online Kiosk (393203)'. The main content area shows the subscription details for '(NCE) Exchange Online Kiosk'. The 'MPN ID (Reseller)' field is highlighted in yellow and contains the value '6395965'. A blue checkmark icon is visible next to the field, indicating the update process.

Cost	1.73 \$ Monthly fee	Selling price	2.00 \$ Monthly fee
20.76 \$	Per 12 month(s)	24.00 \$	Per 12 month(s)

Subscription Name	(NCE) Exchange Online Kiosk
Quantity	1
Billing Type	Monthly (with 1-year commitment) - P1Y
Microsoft Tenant Id	c092e3d0-e8dc-41fd-a272-c5a4699946ea
MPN ID (Reseller)	6395965

About cancellation	Subscription cancellation is only allowed within 7 days from purchase moment or subscription renewal.
Cancel until	2023-05-01 15:53 (UTC)

About license reduction	License reduction is only allowed within 7 days of purchasing new licenses on the subscription. View the total quantity currently eligible for reduction and the specific cancellation
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+ NEW



Actualización del MPN ID - Procedimiento: Suscripción NCE

Finalmente, hacemos clic en el botón **SAVE** o **GUARDAR** para registrar el cambio.

The screenshot displays the Intcomex Cloud interface for managing a subscription. The left sidebar shows the 'COMPANY STRUCTURE' with a search bar and a list of companies, including 'INTERNATIONAL JELLY REST.' and its sub-items: '(NCE) Exchange Online Kiosk (1)', 'Microsoft 365 Business Standard (1)', and 'Microsoft Organization tenant (ijellyrest.onmicrosoft.co...'. The main content area shows the details for the selected subscription: '(NCE) Exchange Online Kiosk'. A blue banner at the top indicates 'This account has price protection till 2024-04-24 00:00 UTC'. Below this, the breadcrumb path is 'ABBIE BOX S.A.C. > INTERNATIONAL JELLY REST. > (NCE) Exchange Online Kiosk (393203)'. The subscription name is '(NCE) Exchange Online Kiosk'. Two pricing boxes are shown: 'Cost' at 1.73 \$ Monthly fee (20.76 \$ Per 12 month(s)) and 'Selling price' at 2.00 \$ Monthly fee (24.00 \$ Per 12 month(s)). Below the pricing are tabs for 'CONFIGURATION', 'SERVICE INFO', 'AVAILABLE SERVICES', and 'AUDIT LOG'. The 'ORDER DETAILS' section includes: Subscription Name, Quantity (1), Billing Type (Monthly (with 1-year commitment) - P1Y), Microsoft Tenant Id (c092e3d0-e8dc-41fd-a272-c5a4699946ea), MPN ID (Reseller) (6395965), and OfferId (CFQ7TTC0LH0L:0001:Comercial). The 'CANCELATION' section includes 'About cancellation' (Subscription cancellation is only allowed within 7 days from purchase moment or subscription renewal.) and 'Cancel until' (2023-05-01 15:53 (UTC)). The 'LICENSE REDUCTION' section includes 'About license reduction' (License reduction is only allowed within 7 days of purchasing new licenses on the subscription. View the total quantity currently eligible for reduction and the specific cancellation...).

Subscription Name	(NCE) Exchange Online Kiosk
Quantity	1
Billing Type	Monthly (with 1-year commitment) - P1Y
Microsoft Tenant Id	c092e3d0-e8dc-41fd-a272-c5a4699946ea
MPN ID (Reseller)	6395965
OfferId	CFQ7TTC0LH0L:0001:Comercial

About cancellation	Subscription cancellation is only allowed within 7 days from purchase moment or subscription renewal.
Cancel until	2023-05-01 15:53 (UTC)

About license reduction	License reduction is only allowed within 7 days of purchasing new licenses on the subscription. View the total quantity currently eligible for reduction and the specific cancellation...
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At the bottom of the interface, there are three buttons: '+ NEW', 'SAVE', and 'CANCEL'.

