

Manual de Usuario Funcionalidad Renew

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Intcomex Cloud Operations





Manual de Usuario— Funcionalidad Renew Introducción

Intcomex Cloud Operations





Funcionalidad Renew: Introducción

En el escenario que quisiéramos renovar el compromiso de una suscripción, pero con una cantidad de asientos diferente, un modo de facturación diferente o alinearla una fecha de expiración determinada, podemos utilizar la funcionalidad de Renew.

Esta funcionalidad solo está disponible para suscripciones bajo la oferta New Commerce Experience (NCE) y puede ser utilizada siempre y cuando la renovación automática se encuentre activada.





Manual de Usuario— Funcionalidad Renew Activación

Intcomex Cloud Operations





Funcionalidad Renew: Activación

Como primer paso, hacemos clic sobre la suscripción NCE que deseamos modificar su configuración para cuando se renueve.

The screenshot displays the Intcomex Cloud interface for managing a subscription. The main content area shows the following details:

- Account:** ABBIE BOX S.A.C. > MAGICDUST BOX > (NCE) Microsoft 365 Business Standard (423382)
- Subscription Name:** (NCE) Microsoft 365 Business Standard
- Quantity:** 1
- Billing Type:** Monthly (with 1-month commitment) - P1M
- Microsoft Tenant Id:** 98cea72b-720a-4411-ac6d-ac31ba900a92
- MPN ID (Reseller):** 6395965
- OfferId:** CFQ7TTCOLDPB:0001:Commercial

Cost and Selling Price:

Category	Value	Frequency
Cost	12.96 \$	Monthly fee
Selling price	15.00 \$	Monthly fee

Order Details:

Field	Value
Subscription Name	(NCE) Microsoft 365 Business Standard
Quantity	1
Billing Type	Monthly (with 1-month commitment) - P1M
Microsoft Tenant Id	98cea72b-720a-4411-ac6d-ac31ba900a92
MPN ID (Reseller)	6395965
OfferId	CFQ7TTCOLDPB:0001:Commercial

Cancellation:

Field	Value
About cancellation	Subscription cancellation is only allowed within 7 days from purchase moment or subscription renewal.
Cancel until	2023-10-04 14:15 (UTC)

License Reduction:

Field	Value
About license reduction	License reduction is only allowed within 7 days of purchasing new licenses on the subscription. View the

Navigation and Actions:

- Navigation: COMPANY STRUCTURE, All companies, Search, MAGICDUST BOX, (NCE) Microsoft 365 Business Standard (1), Microsoft Organization tenant (magicdustbox.onmicrosoft.com)
- Search: Search by account, service nam...
- Language: English
- Actions: NEW, NEW SERVICE, TERMINATE, RESET PRICE PROTECTION, MOVE, CHANGE STATUS, RENEW, UPGRADE



Funcionalidad Renew: Activación

Luego, hacemos clic en el botón **Renew** ubicado en el banner inferior.

The screenshot displays the Intcomex Cloud interface for a Microsoft 365 Business Standard subscription. The top navigation bar includes the Intcomex Cloud logo, a search bar, and various utility icons. The main content area shows the subscription details for 'MAGICDUST BOX'.

Subscription Details:

- Subscription Name:** (NCE) Microsoft 365 Business Standard
- Quantity:** 1
- Billing Type:** Monthly (with 1-month commitment) - P1M
- Microsoft Tenant Id:** 98cea72b-720a-4411-ac6d-ac31ba900a92
- MPN ID (Reseller):** 6395965
- OfferId:** CFQ7TTC0LDPB:0001:Commercial

Cost and Selling Price:

Category	Value	Frequency
Cost	12.96 \$	Monthly fee
Selling price	15.00 \$	Monthly fee

Renewal Information:

- Cancel until:** 2023-10-04 14:15 (UTC)

License Reduction:

- About license reduction:** License reduction is only allowed within 7 days of purchasing new licenses on the subscription. View the

Bottom Navigation Bar:

- NEW
- NEW SERVICE
- TERMINATE
- RESET PRICE PROTECTION
- MOVE
- CHANGE STATUS
- RENEW** (highlighted)
- UPGRADE



Funcionalidad Renew: Activación

A continuación, se despliega una nueva ventana en donde seleccionaremos la configuración de la nueva suscripción NCE migrada.

The screenshot displays the Intcomex Cloud user interface. A 'Configuration' dialog box is open, allowing users to set renewal parameters for a subscription. The dialog includes the following sections:

- About renew action:** A text box with the instruction: "You may set the license quantity with which the renewal should happen."
- Quantity *:** A numeric input field set to "1", with a range of "(Min: 1, Max: 300)".
- Billing Type *:** A dropdown menu currently set to "Monthly (with 1-year commitment) - P1Y". Below it, a note states: "Subscription has one-year Commitment term with Monthly payment frequency."
- Subscription end date alignment:** A dropdown menu currently set to "--". Below it, a note states: "You can coterminate your subscription with an existing non-trial NCE subscription to align the end date. You will be charged a prorated amount."

At the bottom right of the dialog, there are "OK" and "Cancel" buttons. The background interface shows a sidebar with "COMPANY STRUCTURE" and a list of companies including "MAGICDUST BOX", "(NCE) Microsoft 3", and "Microsoft Organiza".



Funcionalidad Renew: Activación

En el campo **Quantity** * ingresamos la cantidad de asientos que tendrá la suscripción cuando se renueve.

The screenshot shows the 'Configuration' dialog box in the Intcomex Cloud interface. The dialog is titled 'Configuration' and has a close button in the top right corner. It contains the following sections:

- About renew action:** You may set the license quantity with which the renewal should happen.
- Quantity *:** (Min: 1, Max: 300). The value '1' is entered in the input field, and a hand cursor is pointing at the dropdown arrow.
- Billing Type *:** Monthly (with 1-year commitment) - P1Y. Below the dropdown, it says: Subscription has one-year Commitment term with Monthly payment frequency.
- Subscription end date alignment:** -. Below the dropdown, it says: You can coterminate your subscription with an existing non-trial NCE subscription to align the end date. You will be charged a prorated amount.

At the bottom right of the dialog, there are two buttons: 'OK' and 'Cancel'.



Funcionalidad Renew: Activación

Seguidamente, en el campo **Billing Type** * seleccionamos la oferta que tendrá la suscripción cuando se renueve.

The screenshot displays the 'Configuration' dialog box in the Intcomex Cloud interface. The dialog is titled 'Configuration' and contains the following sections:

- About renew action:** You may set the license quantity with which the renewal should happen.
- Quantity *:** (Min: 1, Max: 300). The value '1' is entered in the input field.
- Billing Type *:** The selection will determine how you will be charged the available options differ per product. The selected option is 'Monthly (with 1-year commitment) - P1Y'. Below the dropdown, it states: 'Subscription has one-year Commitment term with Monthly payment frequency.'
- Subscription end date alignment:** You can coterminate your subscription with an existing non-trial NCE subscription to align the end date. You will be charged a prorated amount. The dropdown menu is currently empty.

At the bottom right of the dialog, there are 'OK' and 'Cancel' buttons. The background interface shows a sidebar with 'COMPANY STRUCTURE' and a search bar.



Funcionalidad Renew: Activación

Luego, en el campo **Subscription end date alignment** seleccionamos (opcionalmente) una fecha en caso deseemos que la suscripción NCE se alinee a una fecha de expiración de otra suscripción NCE existente cuando se renueve.

The screenshot shows the Intcomex Cloud interface with a 'Configuration' dialog box open. The dialog box has a title bar with a close button and a search bar. The main content area is divided into three sections:

- About renew action:** You may set the license quantity with which the renewal should happen.
- Quantity *:** (Min: 1, Max: 300) with a dropdown menu set to 1.
- Billing Type *:** Monthly (with 1-year commitment) - P1Y. Below this, it states: 'The selection will determine how you will be charged the available options differ per product' and 'Subscription has one-year Commitment term with Monthly payment frequency.'
- Subscription end date alignment:** You can coterminate your subscription with an existing non-trial NCE subscription to align the end date. You will be charged a prorated amount. This section is highlighted in yellow and has a dropdown menu with a blue bar and a downward arrow.

At the bottom right of the dialog box, there are 'OK' and 'Cancel' buttons. The background interface shows a sidebar with 'COMPANY STRUCTURE' and a list of companies including 'MAGICDUST BOX', '(NCE) Microsoft 3', and 'Microsoft Organiza'. The top navigation bar includes the Intcomex logo, a search bar, and various utility icons.



Funcionalidad Renew: Activación

Posteriormente, hacemos clic sobre el botón **OK** para guardar nuestra configuración.

The screenshot displays the Intcomex Cloud user interface. A 'Configuration' dialog box is open, allowing users to set renewal parameters. The dialog includes the following sections:

- About renew action:** A text box explaining that the license quantity can be set for renewal.
- Quantity *:** A numeric input field set to '1', with a range of '(Min: 1, Max: 300)'. Up and down arrows are visible on the right side of the input.
- Billing Type *:** A dropdown menu currently showing 'Monthly (with 1-year commitment) - P1Y'. Below the dropdown, a note states: 'Subscription has one-year Commitment term with Monthly payment frequency.'
- Subscription end date alignment:** A dropdown menu currently showing a hyphen ('-'). Below it, a note states: 'You can coterminate your subscription with an existing non-trial NCE subscription to align the end date. You will be charged a prorated amount.'

At the bottom right of the dialog, there are two buttons: 'OK' (highlighted in blue) and 'Cancel' (grey). A mouse cursor is pointing at the 'OK' button.



Funcionalidad Renew: Activación

Finalmente, en la parte superior observamos un anuncio en donde se indica que la suscripción posee una configuración para cuando se renueve. Para visualizar la configuración aplicada, solo debemos hacer clic sobre el botón **renew**.

The screenshot displays the Intcomex Cloud interface for a subscription. The main content area shows the following details:

- Account Information:** This account has price protection till 2023-10-27 00:00 UTC. This subscription is configured for **renew**.
- Subscription Name:** (NCE) Microsoft 365 Business Standard (423382)
- Cost:** 12.96 \$ Monthly fee (1) / 12.96 \$ Per 1 month(s)
- Selling price:** 15.00 \$ Monthly fee (1) / 15.00 \$ Per 1 month(s)
- Subscription Name:** (NCE) Microsoft 365 Business Standard
- Quantity:** 1
- Billing Type:** Monthly (with 1-month commitment) - P1M
- Microsoft Tenant Id:** 98cea72b-720a-4411-ac6d-ac31ba900a92
- MPN ID (Reseller):** 6395965
- Cancel until:** 2023-10-04 14:15 (UTC)
- License Reduction:** License reduction is only allowed within 7 days of purchasing new.

At the bottom of the interface, there is a navigation bar with the following icons and labels: NEW, NEW SERVICE, TERMINATE, RESET PRICE PROTECTION, MOVE, CHANGE STATUS, RENEW, and UPGRADE.



Funcionalidad Renew: Activación

En caso deseemos restablecer los valores iniciales, solo debemos hacer clic sobre el botón **Reset saved values**.

The screenshot displays the INTCOMEX Cloud user interface. A 'Configuration' dialog box is open, allowing users to set renewal parameters. The dialog includes the following sections:

- About renew action:** A text box with the instruction: "You may set the license quantity with which the renewal should happen."
- Quantity *:** A numeric input field set to "1", with a range of "(Min: 1, Max: 300)".
- Billing Type *:** A dropdown menu currently showing "Monthly (with 1-year commitment) - P1Y". Below it, a note states: "Subscription has one-year Commitment term with Monthly payment frequency."
- Subscription end date alignment:** A dropdown menu currently showing a dash "--". Below it, a note states: "You can coterminate your subscription with an existing non-trial NCE subscription to align the end date. You will be charged a prorated amount."

At the bottom of the dialog, there are three buttons: "Reset saved values" (highlighted with a mouse cursor), "OK", and "Cancel".

