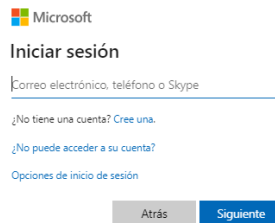


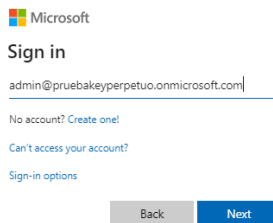
# New way to download the key/link software product (perpetual)

**Step 1:** Go to the office365 portal link, <https://portal.office.com/>



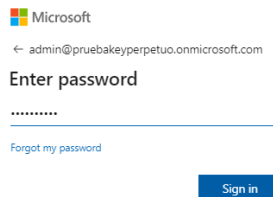
Microsoft  
Iniciar sesión  
Correo electrónico, teléfono o Skype  
¿No tiene una cuenta? Cree una.  
¿No puede acceder a su cuenta?  
Opciones de inicio de sesión  
Atrás Siguiente

**Step 2:** Log in with the tenant admin user



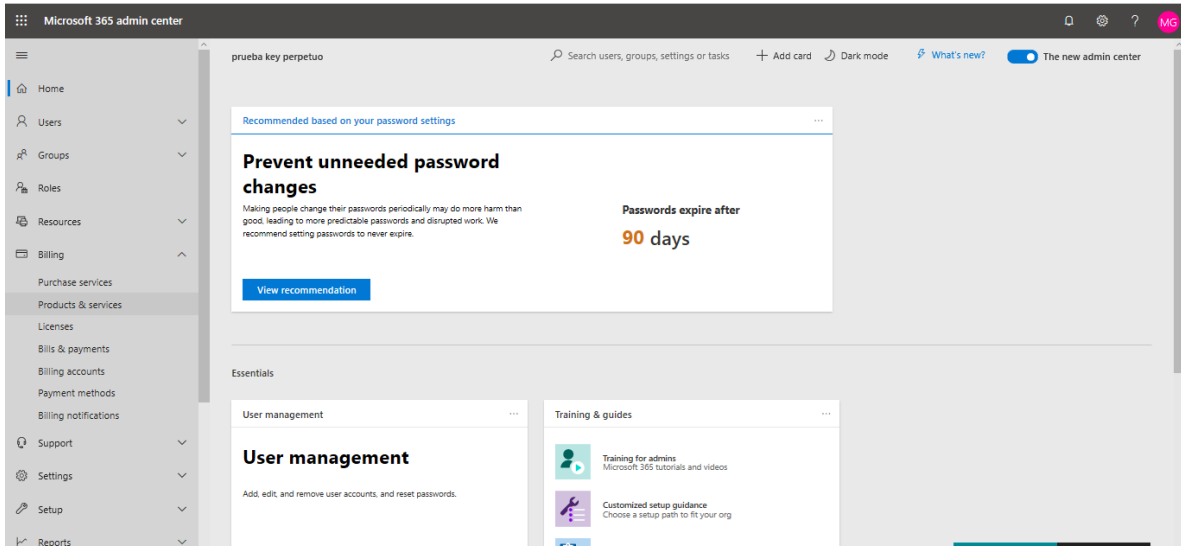
Microsoft  
Sign in  
admin@pruebakeyperpetuo.onmicrosoft.com  
No account? Create one!  
Can't access your account?  
Sign-in options  
Back Next

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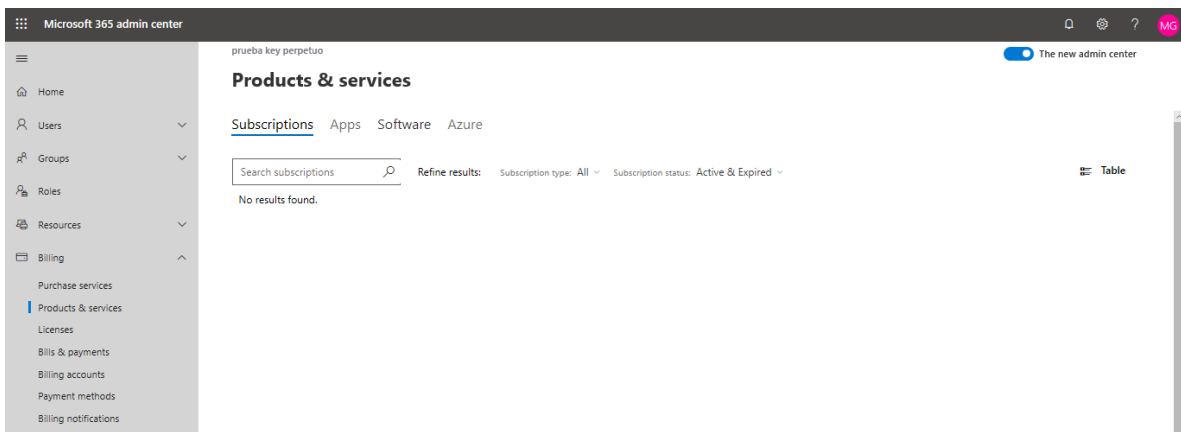


Microsoft  
← admin@pruebakeyperpetuo.onmicrosoft.com  
Enter password  
.....  
Forgot my password  
Sign in

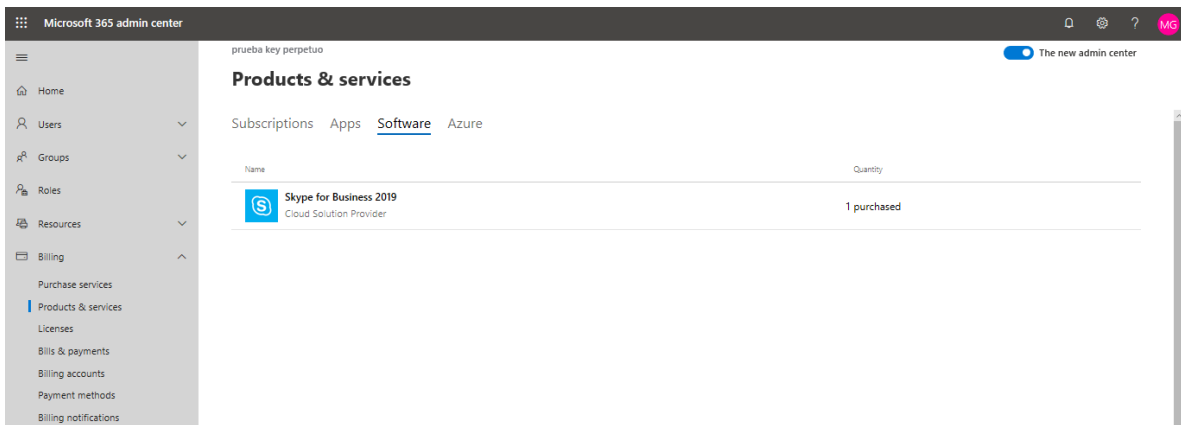
**Step 3:** Within the portal select the Billing -> Products & Services option, from the menu on the left.



#### Step 4: Select option "Software"



#### Step 5: Select the product you want the key/link.



## Step 6: Select version/language

The screenshot shows the Microsoft 365 admin center interface. The left sidebar contains navigation options: Home, Users, Groups, Roles, Resources, Billing, Support, Settings, Setup, and Reports. The main content area is titled 'Products & services' and shows '1 total purchased' license. Below this, the 'Downloads & keys' section displays a table with the following data:

| Product version         | Language                | CPU & File Type | File size | Download                 | Copy key                 |
|-------------------------|-------------------------|-----------------|-----------|--------------------------|--------------------------|
| Skype for Business 2019 | English (United States) | 64 Bit, EXE     | 2.63 MB   | <a href="#">Download</a> | <a href="#">Copy key</a> |

Below the table, there is an 'Optional components for selected version' section showing 'Skype for Business 2019 Multi-Language' with a 'Download' button and a 'Copy key' button. At the bottom right, there are buttons for 'Need help?' and 'Give Feedback'.

This screenshot is similar to the one above, but the 'Download' button for the 'Skype for Business 2019' entry is highlighted in blue. Additionally, a dropdown menu is open under the 'Product version' column, showing 'Skype for Business 2019' (highlighted) and 'Skype for Business 2016' with a 'version' label next to it.

**Step 7:** Once the version/language is selected, you can see the key in the “copy key” option and the download the software in “download”.

## Copy Key:

The screenshot shows the Microsoft 365 admin center interface. The left sidebar contains navigation options: Home, Users, Groups, Roles, Resources, Billing, and Products & services (selected). The main content area is titled 'Products & services' and shows a 'Licenses' section with '1 total purchased'. A 'Downloads & keys' section is visible, with a 'Product version' dropdown set to 'Skype for Business 2016'. A modal dialog box is open in the center, displaying the text 'Here is your key' and a key: '9NCWB-KGQRJ-PKH7-QVDVW-Q69YV'. A 'Copy to clipboard' button is located at the bottom right of the dialog.

## Download

The screenshot shows the Microsoft 365 admin center interface. The left sidebar contains navigation options: Home, Users, Groups, Billing, and Custom navigation. The main content area is titled 'Products & services' and shows a 'Licenses' section with '1 total purchased'. A 'Downloads & keys' section is visible, with a 'Product version' dropdown set to 'Skype for Business 2019', a 'Language' dropdown set to 'English (United States)', and a 'CPU & File Type' dropdown set to '64 Bit, EXE'. The 'File size' is listed as '2.63 MB'. A 'Download' button is visible. A Windows dialog box is open at the bottom, asking: '¿Qué quieres hacer con Office Deployment Tool 2019 Multilanguage 32-bit Win and 64-bit Win X21-98396.exe (2.6 MB)?' with options 'Ejecutar', 'Guardar', and 'Cancelar'. A 'Give Feedback' button is also visible in the bottom right corner.